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**COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting**

Tuesday, July 9, 2024
2:00 PM
Board of Education Conference Room

MINUTES

BOARD MEMBERS PRESENT : Margo Gignac, Donna Antonacci and Stefanie Tracey-Calash.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III.

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni.

1. MEETING OPENING

1.1. Call to Order

D. Antonacci called the meeting to order at 2:05 PM.

1.2 Roll Call

All Committee Members present.

2. PUBLIC COMMENT

2.1. For Public Comments, please see Bylaw on Meeting Conduct

No public comment.

3. *CONSENT AGENDA

3.1 *Approval of minutes from June 27, 2024 Policy Committee Meeting.

Motion by: M. Gignac

Motion to approve minutes from June 27, 2024 Policy Committee Meeting.

Second: D. Antonacci

Roll Call: All in favor

Vote: Motion carried

4. *PRIORITY DISCUSSION / ACTION ITEMS

4.1 *Discussion and Possible Action on Policy 2400 *Evaluation of Superintendent and Other Administrators*.

The Committee discussed splitting Policy 2400 *Evaluation of Superintendent and Other Administrators* into 2(two) separate policies.

Motion by: M. Gignac

Motion to revise, renumber and rename Policy 2400 *Evaluation of Superintendent and Other Administrators* to 2400.1 *Evaluation of Certified Staff*. Policy 2400.1 *Evaluation of Certified Staff* will be brought for First Read to the Full Board at the next Board of Education meeting.

Second: S. Tracey-Calash

Roll Call: All in favor

Vote: Motion carried

The Committee discussed renaming Policy 2400 *Evaluation of Superintendent and Other Administrators* to Policy 2400 *Evaluation of Superintendent*.

Motion by: M. Gignac

Motion to table new Policy 2400 *Evaluation of Superintendent* until the next Policy Meeting.

Second: D. Antonacci

Roll Call: All in favor

Vote: Motion carried

The Committee also looked in the Policy Manual for other policies related to Evaluations of Staff Members.

Motion by: M. Gignac

Motion to remove Policy 4115 *Evaluation - Certified* in favor of the new Policy 2400.1 *Evaluation of Certified Staff*. Policy 4115 *Evaluation - Certified* will be brought for First Read to the Full Board at the next Board of Education meeting.

Second: D. Antonacci

Roll Call: All in favor

Vote: Motion carried

Motion by: M. Gignac

Motion to remove Policy 4215 *Evaluation/Supervision* in favor of the new Policy 2400.1 *Evaluation of Certified Staff*. Policy 4215 *Evaluation/Supervision* will be brought to the Full Board at the next Board of Education meeting.

Second: S. Tracey-Calash

Roll Call: All in favor

Vote: Motion carried

M. Gignac left the meeting at 3:20 PM.

4.2 *Discussion and Possible Action on Policy 2500 *Administrative Reports*.

The Committee discussed but no action was taken at this time. The Committee will have further discussion at the next Policy meeting.

4.3 *Discussion and Possible Action on Series 3000 Policies.

The Committee discussed but no action was taken at this time.

5. **ADJOURNMENT**

Adjournment

Motion by: D. Antonacci

Motion to adjourn.

Second: S. Tracey-Calash

Roll Call: All in favor

Vote: Motion carried

D. Antonacci adjourned the meeting at 3:24 PM.

Respectfully submitted,

Alyssa Fratoni, Executive Assistant to the Superintendent